

FormPack For SellFolio 4.0 Complete Instructions

Introduction

Please read this background on how a form works: a user inputs their information into your form. Then, a “script,” or special program, must reside on the server to process that information and email the data to you.

There are two types of “script” technology supported in this FormPack: PHP and ASP. Most servers support PHP, but there are a few servers that support ASP instead. It’s not important to know the difference between the two, but it is important to know whether to follow the PHP instructions, or the ASP instructions. You can contact your web hosting company to find out if your server is a Windows® server (which uses ASP), or some other type, such as Unix, Linux, etc. (which usually use PHP).

- If your server is a Windows® server, you’ll *most-likely* need to follow the **ASP Usage Instructions** in this document.
- If your server is a Unix, Linux, or other server, you’ll *most-likely* need to follow the **PHP Usage Instructions** in this document.

The FormPack For SellFolio 4.0 Complete provides:

- This instruction document.
- 15 PHP-oriented .swf files. Each .swf file is a form. They are named form_01fields_php.swf, form_02fields_php.swf, form_03fields_php.swf, through form_15fields_php.swf. The number in the file name indicates how many fields are in that form. For instance, form_03fields_php.swf has three form fields.
- A sendmail.php script which processes the form data for PHP-equipped servers.
- 15 ASP-oriented .swf files. Each .swf file is a form. They are named form_01fields_asp.swf, form_02fields_asp.swf, form_03fields_asp.swf, through form_15fields_asp.swf. The number in the file name indicates how many fields are in that form. For instance, form_03fields_asp.swf has three form fields.
- A sendmail.asp script which processes the form data for ASP-equipped servers.

This form capability only works with projects that you run from the Internet. You cannot use these forms with CD-ROM-based projects.

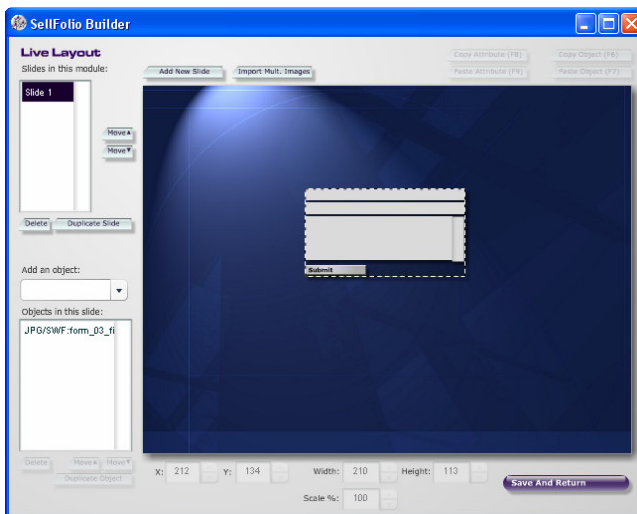
You can use multiple forms throughout your project, in any place that allows you to import a .swf file (such as the Main Menu, the Contact Page, any Slide within a Slideshow Module, etc.).

The fields in each form are named field1, field2, field3, through field15.

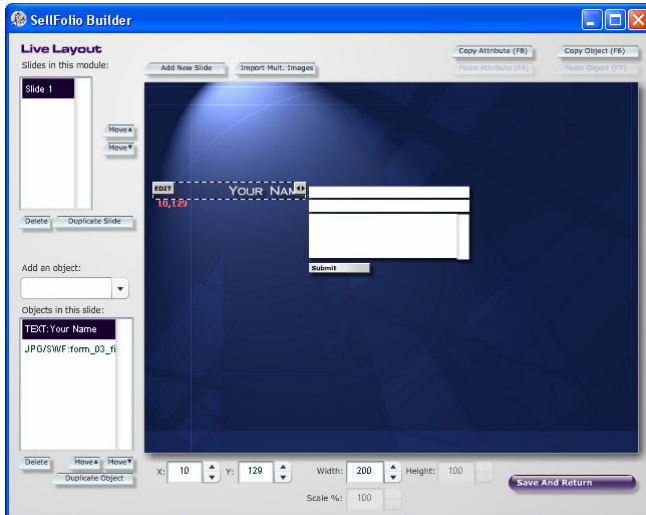
PHP Usage Instructions—

Proceed Here If Your Server Supports PHP Scripting

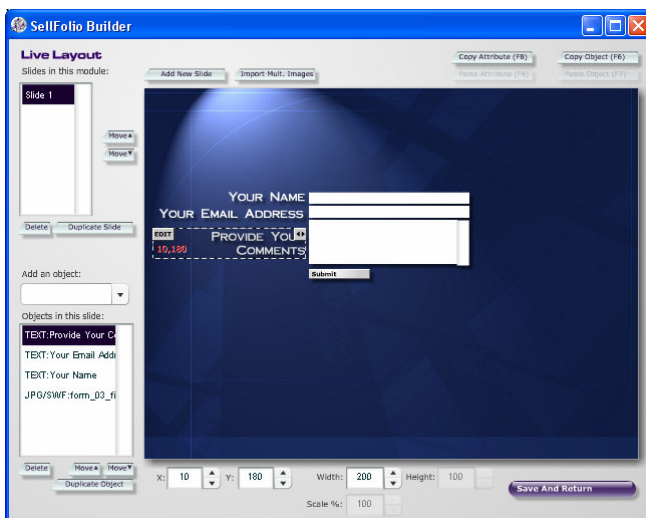
- 1) Install the FormPack installation file. It installs to:
C:\Program Files\SellFolio FormPack.
- 2) In SellFolio Builder, enter any Live Layout mode (except the Navbar Live Layout mode). Go to the **Add an object** combobox > **Add an image or SWF** > browse for **C:\Program Files\SellFolio FormPack** > and select the PHP-oriented .swf file that represents the number of fields that you wish. For instance, if you need 3 fields, select form_03fields_php.swf.
- 3) You'll see your form placed in the edit area. You can size the form just like any graphic. Additionally, you can click its Edit button to specify a Tint color, and other effects.



- 4) While in Live Layout mode, you also need to add text labels next to each field. You can assign any meaning to any fields. Go to the **Add an object** combobox > **Add text**. Click the new text object to select it, move it next to the first field in your form, and then click its **Edit** button. Assign text, such as "Your Name." You can specify right-alignment, so that you can position it against your form.



- 5) Add additional text objects to complete the labels for each field. You must specify one field as the "email" field, where your user enters their email address. **NOTE:** if you use multiple forms throughout your project, each form must have the "email" field specified as the same field for all forms. For instance, if one form in your project has 3 fields, and you make the 2nd field the "email field," and you later add another 15-field form, then the 15-field form must also have the 2nd field as the "email field."



- 6) Click **Save and Return**.
- 7) Using My Computer or Windows Explorer, go into **C:\Program Files\SellFolio FormPack**. Find the file called **sendmail.php**. You must copy that file into your project's images subfolder. To do so, copy that file to your computer's clipboard. Go into the **C:\SellFolios_V4\\Bin\Images** folder and Paste that **sendmail.php** file.
- 8) Open Microsoft Notepad (from your system's Start menu on your Desktop). Choose File > Open and browse for **C:\SellFolios_V4\\Bin\Images**. Open **sendmail.php**.
- 9) You'll see "comment" areas, shown by // symbols. Read the instructions in those "comment" areas. As an example, where it says:


```

////////////////////////////////////
// REPLACE FirstName AND LastName WITH YOUR NAME, AND REPLACE
// email@email.com WITH YOUR EMAIL ADDRESS BETWEEN
// THE < AND > MARKS
////////////////////////////////////
$mailTo2 = "FirstName LastName <email@email.com>";

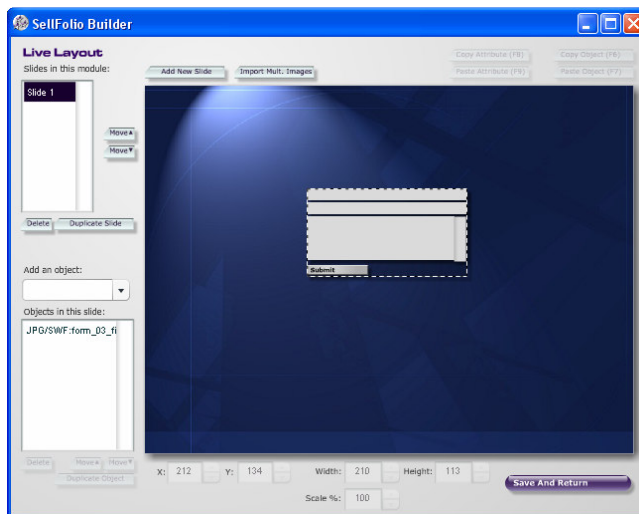
```

Make the last line read something like:
\$mailTo2 = "Jim Smith <jimsmith@mypersonalemail155.com>";
- 10) Save the sendmail.php file.
- 11) Upload your project to the Internet. Enter some information into the form. Check your email to see that you receive the response from the form. **NOTE:** sometimes it can take a while to receive the email response, so please give it some time.

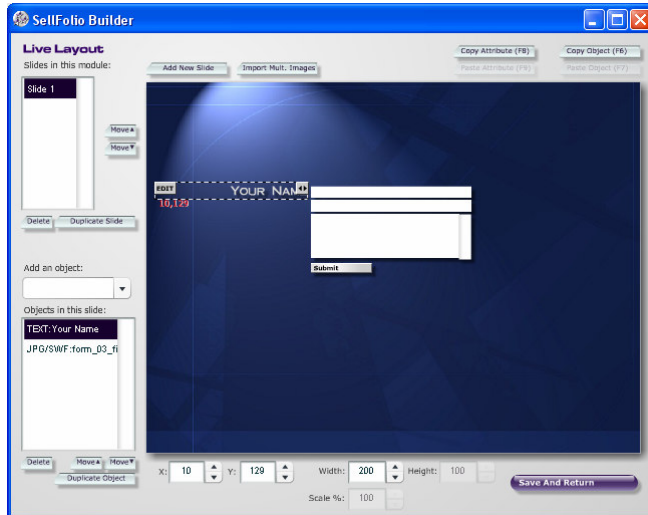
ASP Usage Instructions—

Proceed Here If Your Server Supports ASP Scripting

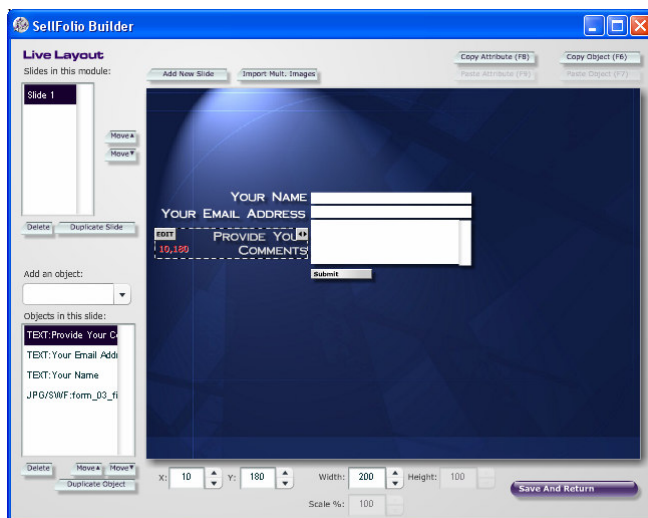
- 12) Install the FormPack installation file. It installs to:
C:\Program Files\SellFolio FormPack.
- 13) In SellFolio Builder, enter any Live Layout mode (except the Navbar Live Layout mode). Go to the **Add an object** combobox > **Add an image or SWF** > browse for **C:\Program Files\SellFolio FormPack** > and select the ASP-oriented .swf file that represents the number of fields that you wish. For instance, if you need 3 fields, select form_03fields_asp.swf.
- 14) You'll see your form placed in the edit area. You can size the form just like any graphic. Additionally, you can click its Edit button to specify a Tint color, and other effects.



15) While in Live Layout mode, you also need to add text labels next to each field. You can assign any meaning to any fields. Go to the **Add an object** combobox > **Add text**. Click the new text object to select it, move it next to the first field in your form, and then click its **Edit** button. Assign text, such as "Your Name." You can specify right-alignment, so that you can position it against your form.



16) Add additional text objects to complete the labels for each field. You must specify one field as the "email" field, where your user enters their email address. **NOTE:** if you use multiple forms throughout your project, each form must have the "email" field specified as the same field for all forms. For instance, if one form in your project has 3 fields, and you make the 2nd field the "email field," and you later add another 15-field form, then the 15-field form must also have the 2nd field as the "email field."



- 17) Click **Save and Return**.
- 18) Using My Computer or Windows Explorer, go into **C:\Program Files\SellFolio FormPack**. Find the file called **sendmail.asp**. You must copy that file into your project's images subfolder. To do so, copy that file to your computer's clipboard. Go into the **C:\SellFolios_V4\\Bin\Images** folder and Paste that **sendmail.asp** file.
- 19) Open Microsoft Notepad (from your system's Start menu on your Desktop). Choose File > Open and browse for **C:\SellFolios_V4\\Bin\Images**. Open **sendmail.asp**.
- 20) You'll see "comment" areas, shown by "//" symbols. Read the instructions in those "comment" areas. As an example, where it says:
- ```
'////////////////////////////////////
// REPLACE email@email.com WITH YOUR EMAIL ADDRESS
////////////////////////////////////
myMail.To="email@email.com"
```
- Make the last line read something like:
- ```
myMail.To="jimsmith@mypersonalemail55.com"
```
- 21) Save the sendmail.asp file.
- 22) Upload your project to the Internet. Enter some information into the form. Check your email to see that you receive the response from the form. **NOTE:** sometimes it can take a while to receive the email response, so please give it some time.